

# ANAMIKA DUBEY

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## Objective

Aspiring HR professional seeking a challenging role in Human Resource Management and Employee Relations to utilize my academic background, internship experience, and interpersonal skills in a dynamic and growth-oriented organization.

## Educational Qualifications

- M.S.W. – Indore School of Social Work, DAVV (2025) – 78.88%
- B.Com – APS University, Rewa (2023) – 72%
- Higher Secondary – DAV Public School, Dudhichua (CBSE, 2020) – 83%
- High School – DAV Public School, Dudhichua (CBSE, 2018) – 68%
- DCA – Makhanlal Chaturvedi University, Bhopal (2022) – 85%

## Internship & Fieldwork Experience

Kirloskar Brothers Limited, Dewas, MP (Nov 2024 – Jan 2025)

- Supported welfare initiatives, employee gatherings, and team-building activities.
- Gained hands-on experience in domestic enquiry processes and labor compliance.
- Managed canteen and bus transportation grievances.
- Conducted employee engagement activities for shop floor employees.
- Assisted in apprentice recruitment processes including resume screening and interviews.
- Observed relationship management between union members and management.

Family Planning Association of India, Indore (Sep 2023 – Jul 2024)

- Mobilized communities through various engagement methods.
- Organized health and hygiene awareness camps for girls and women in slum areas.
- Participated in planning and implementation of development projects.
- Conducted analysis under the KP 19C project.

## Skills

- Teamwork
- Problem Solving
- Decision Making
- Leadership
- Management
- Active Listening

## Achievements & Awards

- University Gold Medalist (DAVV, 2025) – Awarded for securing 1st position in MSW.
- Principal Award (College Topper, 2025) – Honored for achieving top rank in MSW.
- Best Merit Award in Academics (MSW, 2025) – Received from college.
- College & University Topper in Post Graduation (MSW, 78.88%).
- Research: “Impact of Pollution on People Residing in Coal Mine Area” (Singrauli, MP)
- National Youth Festival 2025:
  - Winner: Digital Quiz & Essay Competition (“Tech for Viksit Bharat”)
  - State-Level PPT Presentation
- Anchor & Organizing Member – National Seminar on CSR & Social Development

## Personal Details

Date of Birth: 13 Aug 2002

Nationality: Indian

Languages Known: English, Hindi