

JAYNIL KUHAD



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Education

- **Master in Business Administration (Finance)- Gujarat Technological University 2015-2017**
- **Bachelor of Engineering (Bio-medical)- Gujarat Technological University 2011-2015**
- **Higher Secondary Certificate- GHSEB 2011**

Skills and Specialities

- Primary & Secondary Research, Data Management and Analysis, Report writing, Analytical Tools (Tableau, Stata)
- Word, Advanced Excel with Macros, Powerpoint,
- Accounting & Finance
- Monitoring, Leadership, Time Management

A Program Manager with 8 years of experience in leading successful projects, cross-functional teams in private and non-profit sectors. Experience in leading staff members and evaluating project progress to achieve results in a timely manner. Expert in Corporate Social Responsibility in recording, interpreting and analyzing CSR Projects. Accurate Data Scientist with demonstrated ability to deliver valuable insights via data analytics and advanced data driven methods. Experienced in preparing detailed documents and reports while managing complex internal and external research analysis responsibilities. Advanced proficiency in all aspects of excel.

Work Experience-1

Program Manager
Edunet Foundation

July 2024- Present
Ahmedabad, Gujarat

- Leading the end-to-end execution of SAP's CSR initiatives Code Unnati Program and Educate2Employ across multiple colleges in Gujarat and Maharashtra.
- Serving as the primary liaison for college SPOCs, building and sustaining strong institutional partnerships.
- Coordinating orientation sessions and finalizing comprehensive training schedules with college SPOCs.
- Monitoring program progress and sharing regular updates with training teams and SPOCs to ensure smooth execution.
- Identifying and resolving program challenges by collaborating with internal teams and respective colleges.
- Documenting impactful success stories in alignment with organizational reporting formats.
- Ensuring trainers provide timely and accurate session updates for effective tracking.
- Managing program branding and social media outreach, enhancing visibility and engagement.
- Overseeing placement activities for the Code Unnati Program, sharing job opportunities and updates with SPOCs.
- Analyzing data and compiling Quarterly Project Reports and Annual Reports, integrating them into the LMS portal.
- Achieving an ongoing milestone of 1,267+ student certifications from Ahmedabad and Anand colleges, averaging 75 certified students per college.
- Planning and executing the GTU Code Unnati Innovation Marathon, engaging 100+ participants, 15 expert evaluators from industry and academia, and 15+ college officials for a smooth and impactful event.


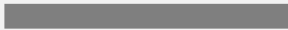


Work Experience-2

Business Development and Centre Manager
Telecom Sector Skill Council

Aug 2023- July 2024
Ahmedabad, Gujarat

- Overseeing operations of the ITI Kubernagar training center, managing budgets, financial resources, and overall program delivery.
- Designing and updating industry-relevant training curriculum in collaboration with experts, ensuring quality and continuous improvement.
- Building and maintaining partnerships with telecom companies, government agencies, training partners, and academic institutions to support internships, apprenticeships, and job placements.

Languages

English	
Hindi	
Gujarati	
Marathi	

Interest and Hobbies

-  Travelling and exploring new places
-  Cricket and Sports
-  Dreaming up new ideas
-  Movies, Music and Dance

- Conducting market research and industry consultations to identify trends, skill requirements, and new business opportunities.
- Tracking and reporting KPIs on training outcomes and student success, aligning initiatives with national and state policies.
- Representing the council at industry events, conferences, and government meetings while securing funding and grants for program expansion.

Work Experience-3

Program Manager

Centre for Social Justice (CSJ)

December 2020- Present

Ahmedabad, Gujarat

- Providing technical support to coordinators and program officers for seamless project implementation across three states.
- Leveraging in-depth knowledge of government schemes, legal frameworks, and fisherfolk community dynamics to work effectively with vulnerable groups.
- Engaging communities to maximize access to government benefits, address systemic issues, and plan actionable solutions.
- Overseeing program planning, design, budgeting, and delivery in line with project vision, while liaising with field teams, donors, and the head office.
- Collaborating with fundraising teams to develop impactful strategies and proposals.
- Building strong networks through regular meetings with civil society organizations, key influencers, and government stakeholders at district and state levels.
- Monitoring project outcomes, tracking budgets, managing HR/admin matters, and facilitating monthly team meetings.
- Utilizing advanced tools like SPSS and Excel for data monitoring and analysis of field staff performance.

Projects, Training and Certificates

- 1) Leading [Dariya no Dayaro](#) and [Nyayika](#) - an initiative of [Centre for Social Justice](#).
- 2) NGOBOX & CSRBOX- Worked on various reports like [CSR and SDGs in India- a research report by CSRBOX](#), [India CSR Report: Five Years and INR 100,000 Crore](#), [Report on Estimated Prescribed CSR 2019-20](#), [India CSR Outlook Report 2020](#), [India CSR Outlook Report \(ICOR\) 2019](#), [ICOR 2018](#), [ICOR 2017](#), [Deccan CSR Outlook Report 2018](#), [Rajasthan CSR Outlook Report 2019](#), [Rajasthan CSR Outlook Report 2018](#), [North East CSR Outlook Report 2019](#), [Snapshot of CSR Spend in Privately - Owned Companies in India](#)
- 3) CSJ- Worked on reports like [CSJ's Work on Cyclone Tauktae – Critique of the compensation package, demands and recommendations](#)
- 4) Certificate for [Tableau 10: Training for Data Science](#)

Work Experience-4

*Sr. Analyst- CSR & Social Sector
CSRBOX & NGOBOX*

*July 2017- Dec 2020
Ahmedabad*

- Managing large-scale CSR data for 500+ companies annually, analyzing projects, products, resources, and organizations to identify operational improvements.
- Conducting primary and secondary research, compiling and synthesizing multi-source data to produce actionable insights and recommendations.
- Creating detailed CSR reports and simplifying findings into impactful presentations for stakeholders.
- Organizing and maintaining research data, documenting methodologies for future reference.
- Tracking industry news and developments, classifying and analyzing information to support strategic decision-making.
- Managing award applications for the CSR Impact Awards, ensuring accurate evaluation and submission processes.
- Collaborating with the India CSR Summit team to curate sessions, engage CSR heads, and coordinate event activities.
- Contributing to major CSR events including India Impact Forum 2020, India CSR Summit & Exhibition (2017–2020), Rajasthan CSR Summit (2018–2019), Deccan CSR Summit 2018, and North East CSR Summit 2019.