



# KEVAL CHOKSI

**General Manager**

Electrical & Mechanical Maintenance | Utility Services | EPC Project Management & Execution | Erection & Commissioning | SITC Solution for Industrial Electrical Work | Operation & Maintenance | Liaison | Govt. Tendering | SCADA operation

*Preferable Location: Surat- Gujrat*

## Phone

+ 91 98790 98522

## Email

keval\_krux@yahoo.com / kevalkrux@gmail.com

## SOFT SKILLS



## CORE COMPETENCIES

Project Management

Electrical/ Mechanical/Instrument Preventive Maintenance

Liaison & Coordination

Tender Evaluation, Planning, Execution, Budgeting

Pipeline Distribution Network Management

Documentation & Management

SCADA Operations & Water Supply System Management (Surat)

Automatic Meter Reading System Management

Operation & Maintenance of WDS/ESR

Recruitments, Team Training & Development

## PROFILE SUMMARY

- ▶ **Experienced General Manager** Design and Installation-Overseeing design, supply, installation, and testing services for electrical systems. Managing commissioning activities for HT, LT, PCC, MCC panels, transformers, DG sets, stabilizers, VCB, LBS etc. Infrastructure Empowerment. Providing comprehensive solutions for HT infrastructure, including cable joint kits and reliable cable installations. Conducting annual maintenance work on a contract basis
- ▶ **Goal-oriented professional** having over **14+ years** of unparalleled experience in Operations & Maintenance of newly design 24x7 water supply project- SMC including O&M of intake well, water distribution station, ESR (Elevated Service Reservoir) & water supply distribution network of MS/ DI pipe lines
- ▶ **Strategic Manager** Steering the overall management of electrical & mechanical maintenance, EPC project management & execution, erection & commissioning, operation & maintenance, government tender, liaison, SITC solutions for industrial electrical work, SCADA, Utility services
- ▶ Comprehensive knowledge of managing multiple **Turnkey projects of Gov./ Semi Gov. / Municipal Corporation, R&B Dept. & other Nagar Palika's**
- ▶ **Skilled** in preparing tender estimation costing, bid documents and conducting technical evaluations. Experienced in technical liaison and payment f/p
- ▶ **Built a high-performance technical manpower team** from scratch and up skilling the existing employees for increasing their efficiency
- ▶ **Strong analytical, planning, and organizational skills** with an ability to manage competing demands, strong knowledge and understanding of business needs with ability to establish/ maintain high level of customer trust and confidence

## EDUCATION

- 2011 ● B.E in Electronics & Communication with specialization in VLSI Circuits and Informatics from Veer Narmad South Gujarat University, Surat (**Per-72.33%**)
- 2007 ● H.S.C (Science Strem)- **Per-71.40%**
- 2005 ● S.S.C -**Per-83.14%**

## ACHIEVEMENTS



- Recipient of Most Improved Performer Winner Award in 2024
- Recipient of Project Achievement Award in 2018
- Acknowledged for doing good work and got double salary from 2019 onwards
- Handpicked multiple times for getting monetary incentives for completing the projects

## WORK EXPERIENCE

Since  
Sep'11

- **General Manager**  
M/s. Shreeji Electricals Limited-Surat  
Oct-2024-Present

**(GOVERNMENT APPROVED LICENCES ELECTRICAL CONTRACTOR, PROVIDE PLANNING, DESIGNING & SITC SOLUTION FOR INDUSTRIAL ELECTRICAL WORK. – EPC Electricals Projects of Gov. / Semi Gov. & Municipal Corporation / ELECTRICITY HT/LT POWER CONNECTION, ELECTRIC SUBSIDY, TRANSFORMER & DG SET APPROVAL CONSULTING WORK.)**

- ▶ Design and Installation-Overseeing design, supply, installation, and testing services for electrical systems. Managing commissioning activities for HT, LT, PCC, MCC panels, transformers, DG sets, stabilizers, VCB, Air Break LBS etc.
- ▶ Procurement and Administration-Spear heading material procurement, order finalization, and technical/commercial follow-ups. Preparing tender budgets, planning, and evaluation, along with drafting letters and tender documentation. Team Management-Recruiting skilled, semi-skilled, and unskilled manpower, managing a team of over 50 personnel.
- ▶ Overseeing supply, erection, testing, commissioning, and maintenance of various types of turnkey Electricals projects of Govt./Semi Gov./ Private & industrial sectors.
- ▶ Handling technical Liaison, documentation, tender estimation, and payment follow-ups. Skills-Project Management, Operations Management, Team Leadership, Technical Documentation, Cost Management, Safety Compliance, Client Relations, Procurement and Supply Chain Management
- ▶ Infrastructure Empowerment-Providing comprehensive solutions for HT infrastructure, including cable joint kits and reliable cable installations. Conducting annual maintenance work on a contract basis.
- ▶ Overall Management-Steering the overall management of the company with a focus on operational efficiency, cost-saving measures, Ensuring the execution of projects with optimal safety performance
- ▶ Operational Efficiency-Administering activities aimed at improving operational efficiency and reducing equipment usage. Creating and maintaining check lists for maintenance and shutdowns
- ▶ Project Coordination-Defining best practices for project support and documentation. Coordinating with clients, consultants, and contractors, maintaining effective correspondence.
- ▶ Business Development-Engaging in overall company management and business development initiatives. Managing turnkey electrical project works, including civil works and various electrification projects (industrial, commercial, domestic).
- ▶ Coordinated with various departments to streamline processes and improve communication.
- ▶ Played a key role in the liaison of Government Registration & Generate the Tendering Business in the company

**Sr. Project Manager**  
M/s. Shrirang Sales Corporation- Surat  
Sep-2011 – Oct-2024 (Exp.-13.2 years)

**(AA Class Contractor of Surat Municipal Corporation & Authorized Channel Partner of ABB Ltd., Elecon Gear Box, KSB vales, Orbinox, Inter valve, WPIL ltd, SANC & JC valves)**

- ▶ Managing:
  - Operations& Maintenance of PLC/ SCADA based WTP as well as 24 X 7 water supply system of S.M.C i.e. WDS, ESR, distribution pipe line network
  - Supply, Erection, Testing, Commissioning & Operations/ Maintenance of various types of SMC turkey water supply project

- Erection, testing & commissioning of various types of Elec./Mech./Instrument Equipment's & Machinery
- ▶ Overseeing installation, operations, maintenance of:
  - Various types of Electromechanical Machineries/ Equipment like pump, motor, panels, transformer, Actuator, valves as well as Maintenance of DI/MS water supply pipe line networks
  - Automatic Meter Reading System
  - MS & DI of pipeline distribution network
  - AMR Consumer Water meter & AMR Reading-Billing
- ▶ Spearheading Material Procurement, Order finalization, Technical/ commercial follow ups & performing Administrative work
- ▶ Preparing:
  - Tender budget along with planning and evaluation
  - Drafts of letters and tender documentation as and when required
- ▶ Communicating with the:
  - Consumer service centers for providing facilities like water connection forms fill up, water bill collection, and so on
  - Citizens to offer them SMC essential services like water meter connections and 24x7 pressurized water supply
  - Technical Lesioning with SMC officials & Payment follow up
  - Marketing of Upcoming Tenders in various Municipal/Consultant
- ▶ Recruiting Scada Operators, ITI Wireman/ Fitter, BE Mechanical/ Electrical, Diploma Civil, Meter Readers, Helpers, ITI Instrumentation specialists along with Water Meter Mechanics
- ▶ Defining best practices for project support and documentation; coordinating with client, consultants & contractors and maintaining correspondence with them
- ▶ Creating & maintaining checklist format of all equipment during turnaround, maintenance and shutdown

## IT SKILLS

- ▶ **Electronics Software:**MATLAB
- ▶ **Programming Language:**Basic, C, C++
- ▶ **Operating Systems:** DOS, Windows
- ▶ **Microprocessors:** 8085, 8086
- ▶ **Micro Controllers:** 8051

## TRAININGS

- ▶ Instrumentation Sales & Service Training from M/s. ABB Ltd., Faridabad
- ▶ Summer training at Bharat Sanchar Nigam Ltd., Surat Location (Gained knowledge about MSC, Optical fiber, CDMA, and Broadband Section)

## EXTRA-CURRICULAR ACTIVITIES

- ▶ Attended two days' workshop on Introduction to Embedded System & Applications organized by Electronics & Communication Department of C. K. Pithawala College of Engineering & Technology, Surat
- ▶ Participated in the following National level Technology Festival:
  - MATLAB in INSPIRE '10
  - ROBOTICS in INSPIRE '10
  - TECHO STROMING in INSPIRE '10

## PROJECT EXPERIENCE

**Project Name:** Supply, Erection, Testing, Commissioning of Self Powered Electromagnetic Flow Meters for Industrial/GIDC Area of Surat City

**Company:** Surat Municipal Corporation

**Project Value:** INR 1,08,00,000

**Duration:** Apr'14 – May'17

**Role:** Trainee

**Description:** Oversaw the overall Operations & Maintenance Activities

**Project Name:** Conversion of existing water supply scheme to 24x7 supply including refurbishment and management of the project from water distribution station to consumer end and O&M of all types of electrical, mechanical and instrumentation equipment machineries, maintenance of MS/ DI Pipes for Area of Pal-Palanpore and Vesu in new West Zone and New South West Zone Areas of Surat Municipal Corporation

**Company:** Surat Municipal Corporation

**Project Value:** INR 66,92,38,550.35

**Duration:** May'18 – Apr'28

**Description:** Oversaw the overall Operations & Maintenance Activities

**Project Name:** Operations and maintenance of newly constructed 24 x 7 water supply system from intake well to consumer end, including O & M of all type of electrical, mechanical equipment, machinery instruments, maintenance of entire MS/DI network for new North Zone Area Surat

**Company:** Surat Municipal Corporation

**Project Value:** INR 21,46,28,305.86

**Duration:** Jul'13 – Mar'19

**Role:** Project Manager

**Description:** Oversaw the overall Operations & Maintenance Activities

**Project Name:** Refurbishment and management of existing water supply scheme from water distribution station to consumer end and O&M of all types of electrical, mechanical and instrumentation equipment/machineries, maintenance of MS/ DI pipes for area of Jahangirpura in west zone areas of Surat Municipal Corporation (2nd attempt)

**Company:** Surat Municipal Corporation

**Project Value:** INR 59,97,49,525.04

**Duration:** Dec'21 – Nov'31

**Role:** Project Manager

**Description:** Oversaw the overall Operations & Maintenance Activities

## PERSONAL DETAILS

Address : C-903 Happy Residency, UM Road, Vesu, Surat

Date of Birth : 28<sup>th</sup> Jan 1988

Languages Known : English, Hindi, and Gujarati

Areas of Interest : Playing Cricket, Carom, Volleyball, Watching Movies, and Car Driving