

Resume

Sandeepbhai Ramubhai Chaudhari

Dang, Gujarat, India

 +91 79908 10664 |  sandeepprchaudhari2021@gmail.com

❖ Professional Summary

Motivated and results-driven professional with a **Bachelor of Education(B.ed)** and over **4 years of experience** in development, training, and project coordination. Successfully trained and placed over 400 rural tribal youth in Gujarat. Proficient in data analysis (Power BI), Advance Excel, Artificial Intelligence, Computer Literacy, graphic design, and project management. Passionate about creating social impact through skill development and employment readiness programs.

❖ Key Skills

- **Development & Training:** Skill Development, Career Counselling, Job Placement, Employment Readiness, Project Coordination, Strategic Planning, MIS Reporting, Team Leadership.
- **Technical Skills:** MS Office (Advanced Excel, PowerPoint), Power BI, Data Management, Artificial Intelligence, Internet & Email handling.
- **Design Skills:** Adobe Illustrator, Photoshop, CorelDraw, Canva.
- **Interpersonal Skills:** Team Leadership, Communication (Gujarati, Hindi, English), Problem Solving, Decision Making, Time Management, Professional Commitment.
- **Use Teaching Tools:** "Used digital tools like Google Classroom, Kahoot, Canva, and Quizizz Google Forms to create interactive, engaging, and collaborative learning experiences."

❖ Professional Experience

Development Organizer (Skill Development)

Aga Khan Rural Support Programme (India), Dang, Gujarat | Present

- Designed and delivered skill development programs, achieving over 400 successful student placements across Dang and Tapi districts.
- Analysed training data using Power BI, improving placement rates.
- Organized employer engagement programs, strengthening industry connections for students.
- Conducted follow-ups with students and employers to ensure high job retention rates.

CRP Coordinator & Data Operator

Aga Khan Rural Support Programme (India), Subir Cluster, Dang | Feb 2022 – Jan 2023

- Coordinated CRP activities and maintained accurate field operation records.
- Managed MIS reporting and streamlined data collection, enhancing reporting efficiency.

Computer Trainer

Ekal Gramothan Foundation, Dang | Apr 2020 – Mar 2021

- Delivered basic to advanced computer literacy programs, enhancing students' digital skills.
- Designed and updated the training curriculum to match industry standards.

Graphic Designer

Office Beacon A.S. Pvt. Ltd., Vadodara | 2015 – 2016

- Created impactful marketing materials using Adobe Creative Suite and CorelDraw.
- Collaborated on high-priority projects, increasing brand visibility and engagement.

Master Coach

Quest Alliance, Bangalore | 2024

- Mentored youth in career development, soft skills, and employability.
- Facilitated workshops on professional growth, critical thinking, and problem-solving.

Project Experience

HDFC FDP Project | AKRSP (India)

- Served as Block Coordinator overseeing field operations.
- Managed data entry, MIS reporting, and stakeholder collaboration to meet project targets.

Education

Qualification	Institution	Year	Percentage
Bachelor of Education (B.Ed.)	Hemchandracharya North Gujarat University	2019	80%
Bachelor of Arts (B.A.)	Veer Narmad South Gujarat University	2017	60%
Higher Secondary Certificate (HSC)	GSHEB	2011	72.26%
Secondary School Certificate (SSC)	GSHEB	2009	53%

Personal Details

- Date of Birth:** 01-06-1993
- Marital Status:** Single
- Nationality:** Indian
- Languages:** Gujarati, Hindi, English
- Address:** Lahan Zadadar, Post Pipaldahad, Ta. Subir, Dist. Dang, Gujarat
- Hobbies & Interests:** Reading, Traveling, Designing, Sketching

Declaration

I hereby declare that the above information is true and correct to the best of my knowledge and belief.

Sandeep Chaudhari

