

Resume

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PERSONAL DETAILS:

NAME:
KARISHMA
RAMANBHAI GAMIT

D.O.B 29 /01/95

GENDER: Female

ADDRESS:
TO: TICHKPURA,
TA: VYARA,
DIST: TAPI,
PIN:- 394650

Language ability :

- Hindi
- Gujarati
- English

Career Objective :

To strive for excellence in the field of **M.R.S (RURAL EXTENSION)** with dedication, focus, proactive approach, positive attitude and passion, and to utilize my knowledge and skills in the best possible way for the fulfillment of organizational goals.

EDUCATION QUALIFICATION

Degree	University/ Board	Institute	Period of study	Percentage of marks obtained
MRS	Maharaja Krishnakumarsinhji Bhavnagar . University	Post Graduate Center For Rural Study Lokbharti Sanosra Bhavnagar.	2018	72.6%
BRS	Veer Narmad South Gujarat University	Shree Nrmada Gram Vidhyapitha, Mangrol. Narmada(rajpipla)	2016	80.2%
HSC	Gujarat Higher Secondary Education Board	J.B.&S.A Sarvajnik High school. Vyara.	2013	59%

TECHNICAL SKILL:

- **Tools** : MS Office, Internet Browser, Good Typing, CCC Course

EDUCATION TRANNING:

ESI (Environmental Sanitation Institute ,Gandhinagar

- Sanitation awareness Programs
- clean awareness programs
- Public Awareness programs

ARCH (action research in community health, Dhrampur.

- Adolescence program in school
- village health program,
- Education program in school.

Junagadh Agriculture University. Junagadh.

- Visiting in research lab

VIKSAT Workshop ,Ahmadabad

- Cleanliness programs were conducted with school students .a public awareness program was conducted through a rally in the village
- PRA-participate rural approach

Oasis valley, Vadodara

- Self Development Training

EXPERIENCE

Vikash Center for Development - Ahmadabad

Field Coordinator Jun 2024 continue.

- To Organize a Meeting With woman village.
- Planning with village leaders according to the project .
cleaning worker to plan and supervise worker .
- Developing detailed project plans, including timelines, milestones, and resource allocation for solid waste management projects.
- Coordinating waste collection routes, transportation logistics, and disposal facilities.
- Managing project budgets and ensuring cost-effective implementation.
- Planning and Preparing every month Reporting and sending them to the manager.

Animedh Charitable Trust - Mumbai

Project Coordinator July 2023 to April 2024

- Lead a project to trained 250 rural women in employment and vocational skill .
- To Manage Stakeholder at Block Level and village .
- Garments Related Partners Find out and connect for a Livelihood Support to Women .
- To plan and facilitate workshop and Training for a women's .
- Community Mobilization about skill development course and support to get a job .
- Manage project Data in excel , PPT ,and MS Word Format and Maintain MIS data .
- Managing The Entire Process Of Skill Development Courses like Registration monitoring of class inspection and convocation .
- To Achieve Target Goals .

Arvind Foundation (CSR Project)

Naroda , Ahemedabad .

Field Executive Dec 2022 to Jun 2023

- To Organize a Meeting With the Women of the village .
- Training and Imparting Information to Women for Employment .
- Organizing Agriculture Oriented Trainings with Farmers and Providing Information.
- Create a report (Training Report etc.)
- Developing a nursery.
- Conducting Adolescent Program

PAHAL NURTURING LIVES (Karjan Vadodra)

Social Worker (25th Oct 2021 to Nov 2022)

- Community mobilization to aware about the course and enroll interested students.
- Assessment of need and interest of community.
- Prepare the data in required formats and submit on regular basis.
- Do home visits of students to build relationship with their parents, students and community and to know economical situation
- n and family background.
- Do hospital visits of students where students are placed to know their performance level and to build relationship with hospitals staff.
- Conduct parents meeting in each batch. (Twice per batch)
- Ensure fees collection from the students, deposit timely as per assigned timeline and also maintain the break up sheets of all deposited fees batch wise
- Collect the data for success case story by visiting the alumni students (home visit) and submit it.

GRAM NIRMAN SAMAJ (CSR)

Pidilite industries Ltd. Devaliya_

Social Mobilizer (FEB 2019 TO Oct 2021)

- Collaborated and formation women group(SHG)
- I formed more than 30 SHG, more then 350 women working with me
- I was observing 13 villages
- Record keeping of all groups and units
- I have taken many training like 1)literacy 2)bakery 3)record keeping 4) kitchen garden 5) product packaging 6) SHG data
- Unit developing work
- Case study
- One village organization formation
- Women group insurance , cash credit loans ,etc.
- GLPC registration , fill up R.f. form , fill up C.C. loan form, Gradation to prepare income generation activities .

SKILL

- Ability to work both individually as well as in a team.
- Fast Learner and Pro Active.
- Time Management.
- Possessing good in rural extension skills.
- Comprehensive problem solving abilities.
- Facilitation
- Team management

DECLARATION:

I hereby declare that the above written particulars are true to the best of my knowledge and belief.